



County of Los Angeles
CHIEF ADMINISTRATIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION • LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://cao.co.la.ca.us>

DAVID E. JANSSEN
Chief Administrative Officer

Board of Supervisors
GLORIA MOLINA
First District

YVONNE BRATHWAITE BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

July 7, 2003

Jacqueline J. Byers, Director of Research
National Association of Counties
440 First Street, NW
Washington, DC 20001-2080

Dear Ms. Byers:

NATIONAL ASSOCIATION OF COUNTIES - 2003 OPERATIONS SURVEY

As requested, attached is the completed 2003 Operations Survey. Responses were solicited from the various operations in our County and were compiled to complete the survey.

If you have any questions, please call Jackie White at (213) 974-1155.

Sincerely,

A handwritten signature in black ink, reading "David E. Janssen", is written over the typed name and title. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

DAVID E. JANSSEN
Chief Administrative Officer

DEJ:DIL
JW:AC:vyg

Attachment



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July 7, 2003

To: Supervisor Yvonne Brathwaite Burke, Chair
Supervisor Gloria Molina
Supervisor Zev Yaroslavsky
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: David E. Janssen
Chief Administrative Officer

NATIONAL ASSOCIATION OF COUNTIES (NACo) – 2003 OPERATIONS SURVEY

Attached for your information is the completed NACo 2003 Operations Survey. The survey covers a number of areas that include budget and financial management, county government structure, and environment. The results of the survey will be published and released by the NACo Research Division in the winter.

If you have any questions, please call me or your staff can call Jackie White at 974-1155.

DEJ:DIL
JW:AC:vyg

Attachment

c: Executive Officer, Board of Supervisors

I. BUDGET AND FINANCIAL MANAGEMENT

1. What type of budget format does your county use?

Line Item____(100)
 Program Based____(101)
 Performance Based____(102)
 Zero Based____(103)
 Target Based__x__(104)
 Hybrid____(105)

2. Has your county implemented multi-year (biennial) budgeting?

Yes____(106)
 No____(107)
 No, but county does long range financial planning__x__(108)
If no, skip to question 4

3. If your county has implemented multi-year (biennial) budgeting, why did your county do so? Check all that apply

Not Applicable.

Reduce staff hours dedicated to budget development____(109)
 Enable departments to take long-term view during decision-making process____(110)
 Improve linkage between operating budget and capital budget____(111)
 Improve linkage between long-term priorities and budgeting process____(112)
 Other____(113)

4. What type of citizen input mechanisms does your county use when preparing the budget? Check all that apply.

Public Hearings__x__(114)
 Budget Summaries____(115)
 Media Analyses____(116)
 Citizen Surveys/Focus Groups__x__(117)
 Advisory Groups/Committees__x__(118)
 Group Presentations__x__(119)
 Neighborhood Associations____(120)
 Other____(121)

5. Which methods does your county use to collect delinquent revenues? Check all that apply.

Contract with a private firm__x__(122)
 Send collection letters__x__(123)
 Impose late fees and interest__x__(124)
 Place collection calls__x__(125)
 Impose tax liens__x__(126)
 Seize property__x__(127)
 Tax Sales__x__(128)
 Other____(129)

6. When does your fiscal year begin?

January 1____(130)
 July 1__x__(131)
 October 1____(132)
 Other____(133)

7. Does the state require your fiscal year to begin at this time?

Yes__x__(134)
 No____(135)

8. Please check (✓) the percentage of your county's property tax revenue that is collected for each type of property.

Type of Property	Below 25%	26%-50%	51%-75%	Above 76%
Commercial Properties	x (136)	(137)	(138)	(139)
Industrial Properties	x (140)	(141)	(142)	(143)
Residential Properties	(144)	(145)	x (146)	(147)

9. Which of the following are limited by statute/ordinance in your state? Check all that apply.

Overall property tax rate__x__(148)
 Property tax revenue__x__(149)
 Sales tax rate__x__(150)
 General expenditure__x__(151)
 Rate of taxation__x__(152)
 Other____(153)
 None____(154)
 No____(155)

10. Does your county conduct any fundraising activities to raise additional revenue for county programs or services?

Yes__x__(156)
 No____(157)

I. BUDGET AND FINANCIAL MANAGEMENT, continued

11. Does your county have the statutory authority to impose a local option sales tax?

Yes ☒ (158)

No ☐ (159)

If no, skip to question 13.

12. If yes, which of the following have been imposed? Check all that apply.

Special transportation local option ☒ (160)

General purpose local option ☐ (161)

Special purpose local option ☐ (162)

Educational local option ☐ (163)

Homestead Exemption local option ☐ (164)

Other ☐ (165)

None ☐ (166)

13. Has your county implemented user fees as an alternate revenue source?

Yes ☒ (167)

No ☐ (168)

If no, skip to question 15.

14. If yes, which of the following user fees has your county imposed? Check all that apply.

Parks and Recreation ☒ (169)

Transportation ☐ (170)

Parking ☒ (171)

Public Utilities ☒ (172)

Sanitation ☒ (173)

Animal Control ☒ (174)

Health and Hospital ☒ (175)

Storm Sewers ☒ (176)

Other ☐ (177)

15. Does your state allow the county to tax access to the Internet as a utility?

Yes ☐ (178)

No ☒ (179)

If no, skip to question 17.

16. If yes, has your county imposed a tax on Internet access?

Not Applicable.

Yes ☐ (180)

No ☐ (181)

17. Has your county had difficulty in collecting ad valorem property taxes in pending bankruptcy cases?

Yes ☐ (182)

No ☒ (183)

18. Does your county have a capital budget?

Yes ☒ (184)

No ☐ (185)

19. What are your annual capital expenditures?

Less than \$100,000 ☐ (186)

\$100,000 to \$500,000 ☐ (187)

\$500,000 to \$2 million ☐ (188)

\$2 million to \$5 million ☐ (189)

\$5 million to \$10 million ☐ (190)

Above \$10 million ☒ (191)

20. Has your county entered into a revenue sharing agreement with any other local government?

Yes ☒ (192)

No ☐ (193)

21. Which of the following payment methods does your county use for the collection of taxes and fees? Check all that apply.

In person (check, credit card or cash) ☒ (194)

By mail using a check ☒ (195)

By telephone using a credit card ☒ (196)

By computer using a credit card ☒ (197)

Automatic bank account debiting ☒ (198)

Automatic credit card debiting ☐ (199)

At banks using cash or check ☐ (200)

Automated kiosks (located at libraries, malls, etc.) ☐ (201)

County-owned drop box ☒ (202)

Bank Drop Box ☒ (203)

Satellite County Offices ☒ (204)

Low Income/Senior Programs to work off taxes and fees ☒ (205)

Other ☐ (206)

I. BUDGET AND FINANCIAL MANAGEMENT, continued

22. Which types of taxes does your county collect? Check all that apply.

Alcoholic Beverage Excise Tax____(207)
Life Insurance Premium Tax____(208)
Real Estate Transfer Tax__x__(209)
Personal Property Tax__x__(210)
Real Property Tax__x__(211)
Franchise Tax__x__(212)
Income Tax____(213)
Sales Tax__x__(214)
Per Capita and Occupation Tax____(215)
Mineral and Timber Tax____(216)
Other__ Utility & Business License____x__(217)

23. What financing methods does your county currently use for capital projects? Check all that apply.

General Obligation Debt (GO Bonds)__x__(218)
Revenue Bonds__x__(219)
Lease Purchasing__x__(220)
Tax Increment Financing____(221)
Certificates of Participation__x__(222)
Other__State and Federal Grants, Benefit Assessments__x__(223)

24. Does your county lease out county government space?

Yes__x__(224)

No____(225)

If no, skip to question 27.

25. If yes, is this space accessible in accordance with the American with Disabilities Act?

(Primarily) Yes__x__(226)

No____(227)

26. Which of the following groups does your county lease space to? Check all that apply.

Nonprofit Organizations__x__(228)
State Agencies__x__(229)
Federal Agencies__x__(230)
Private Businesses__x__(231)
Private Citizens__x__(232)
Other__Other local governments____(233)

27. Does your county receive federal payments in lieu of taxes (PILT)?

Yes__x__(234)

No____(235)

28. In which of the following areas does your county expend PILT? Check all that apply.

General Account__x__(236)
Dedicated____(237)
Capital Improvement____(238)
Contingency____(239)
Other_____ (240)

29. How many acres of tax exempt federal land are in the county?

Less than 10 acres____(241)

10-100 acres____(242)

100-1000 acres____(243)

More than 1000 acres__x__(244)

30. In your county's efforts to comply with GASB-34 regarding assessment of the county's infrastructure, which means of accounting are being used?

Accrual__x__(245)

Modified Accrual____(246)

II. CONTRACTING OUT/PRIVATIZATION

31. What major services does your county provide to its citizens through private vendors? Check all that apply.

Garbage collection__x__(247)
Landfill operations____(248)
Insurance services__x__(249)
Recycling efforts__x__(250)
Engineering services__x__(251)
Transit system____(252)
Benefits management____(253)
Payroll services____(254)
Retirement plans____(255)
Property management____(256)
Claims management____(257)
Health services__x__(258)
Golf Courses__x__(259)
Human Services__x__(260)
Education__x__(261)
Prisons____(262)
Nursing Homes__x__(263)
IT__x__(264)
Other Recreation Activities____(265)
Other____Consulting Services____(266)
None____(267)

32. In the past three years, has your county brought any contracted services back in house?

Yes__x__(268)

No____(269)

If no, skip to question 35.

33. If your county has brought contracted services back in house, please check the areas for these services. Check all that apply.

Garbage collection____(270)
Landfill operations____(271)
Insurance services____(272)
Recycling efforts____(273)
Engineering services____(274)
Transit system____(275)
Benefits management____(276)
Payroll services____(277)
Retirement plans____(278)
Property management____(279)
Claims management____(280)
Health services____(281)
Golf Courses____(282)
Human Services____(283)
Education____(284)
Prisons____(285)
Nursing Homes____(286)
IT__x__(287)
Other Recreation Activities____(288)
Other____(289)
None____(290)

34. Which of the following factors played a role in your decision to bring services back in-house? Check all that apply.

Problems with Service Provider____(291)
Problems with Contracting and Monitoring____(292)
Economic Concerns__x__(293)
Management/Labor Issues____(294)
Political Concerns____(295)

III. COUNTY GOVERNMENT STRUCTURE

35. Under which of the following structures does your county operate?

Sole commissioner____(296)
 Board of Commissioners/Supervisors/Freeholders/Judges__x__(297)
 County Executive____(298)
 County Administrator/Manager____(299)
 Administrator/Manager – Commission____(300)
 Commission-Chairperson____(301)
 County Executive-Commission____(302)
 Other____(303)

36. What is the governing body's term of office?

Two years____(304)
 Four years__x__(305)
 Six years____(306)
 Other____(307)

37. What is the total number of elected members who serve on the county's governing body?

Number__5__(308)

38. How many of these members are elected by wards or districts?

Number__5__(309)

39. How many of these members are elected countywide?

Number__0__(310)

40. Are members of the governing body elected to staggered or concurrent terms of office?

Staggered__x__(311)
 Concurrent____(312)

41. If your county has an elected county executive, how is he/she elected?

Popular Vote____(313)
 Vote of Commission____(314)
 Do not have an elected county executive__x__(315)
If your county does not have an elected county executive, skip to question 43.

42. If your elected county executive has a vote, under what conditions may the vote be used?

Not Applicable.

Always____(316)
 Fiscal Matters Only____(317)
 In case of commission ties____(318)

43. If your county has a commission chairperson, how is he/she elected chairperson?

Popular vote____(319)
 Vote of Commission____(320)
 Chairperson's position rotated among board__x__(321)
 Do not have a commission chairperson____(322)
If your county does not have a chairperson, skip to question 45.

44. If your commission chairperson has a vote, under what condition may the vote be used?

Always__x__(323)
 Fiscal Matters Only____(324)
 In case of commission ties____(325)

45. If your county employs a full-time manager/administrator, what is the title of this manager?

County Administrator____(326)
 County Manager____(327)
 County Supervisor____(328)
 County Clerk____(329)
 Chief Administrative Officer__x__(330)
 Chief Executive Officer____(331)
 Sole Commissioner____(332)
 Other____(333)
 Our County does not have a full-time manager____(334)
If your county does not have a full-time manager, skip to question 47.

46. Does the full-time manager have the authority to hire and fire department heads?

Yes, contingent upon the concurrence of the commission chairperson____(335)
 Yes, contingent upon the concurrence of the county commission____(336)
 Yes, with no restrictions____(337)
 No__x__(338)

III. COUNTY GOVERNMENT STRUCTURE, continued

47. Who provides the primary day-to day supervision of county department heads and their departments?

- Board of Commissioners as a whole ☒ (339)
Subcommittee of Commissioners assigned responsibility for a given department _____ (340)
Individual Commissioner with responsibility for a given department _____ (341)
Elected Chief Executive _____ (342)
Appointed manager (county manager or equivalent) with extensive executive authority _____ (343)
Appointed administrator w/limited executive authority who assists the board/subcommittee _____ (344)
Other _____ (345)
County has no department heads _____ (346)

48. In your county, which of the following are considered constitutional officers? Check all that apply.

- Sheriff ☒ (347)
Treasurer _____ (348)
Probate Judge _____ (349)
Recorder _____ (350)
Clerk _____ (351)
Tax Collector/Commissioner _____ (352)
Coroner _____ (353)
Assessor ☒ (354)
Register of Deeds _____ (355)
Auditor _____ (356)
Surveyor _____ (357)
Engineer _____ (358)
Register of Wills _____ (359)
Election Director _____ (360)
Other _____ District Attorney ☒ (361)

49. Does your county have a public information office?

- Yes ☒ (362)
No _____ (363)
If no, skip to question 51.

50. How many full-time employees work in your public information office?

- Less than 5 _____ (364)
5-10 _____ (365)
11 and above ☒ (366)

51. Does your county have a risk management office?

- Yes ☒ (367)
No _____ (368)
If no, skip to question 53.

52. How many full-time employees work in your risk management office?

- Less than 5 _____ (369)
5-10 _____ (370)
11 and above ☒ (371)

53. Does your county offer tuition reimbursement to its employees? (Check all that apply).

- Yes, but only after course has been completed ☒ (372)
Yes, if a job related course ☒ (373)
Yes, but only if class is towards a degree _____ (374)
Yes, for all courses undertaken by employees, until funding runs out _____ (375)
No _____ (376)

IV. ECONOMIC DEVELOPMENT

54. Which of the following strategies are used to further local economic development? Check all that apply.

- Tax credits/breaks to attract businesses____(377)
- Infrastructure development__x__(378)
- Review and/or streamline local codes and ordinances impacting business__x__(379)
- A county marketing plan__x__(380)
- Loans to small businesses____(381)
- Grants to small businesses____(382)
- Acquire land for development____(383)
- Technical assistance to businesses____(384)
- Promote international trade____(385)
- Microenterprise development____(386)
- Promote regional economic development and collaboration____(387)
- Brownfield assessments and/or redevelopment____(388)
- Engage the community in strategic planning for economic development__x__(389)
- Workforce Training Services__x__(390)
- Other____(391)
- None____(392)

55. Which of the following tools has your county used to finance economic development? Check all that apply.

- CDBG__x__(393)
- Small Business Administration__x__(394)
- EDA/ARC__x__(395)
- USDA water and waste disposal loans and grants____(396)
- USDA community facility loans and grants____(397)
- Empowerment zones or enterprise community designation__x__(398)
- Industrial Development Bonds____(399)
- County General Funds__x__(400)
- State Funds__x__(401)
- Tax Increment Financing__x__(402)
- GO Bonds____(403)
- Community Reinvestment Act____(404)
- Non-Profit Organizations__x__(405)
- Workforce Training/Retraining__x__(406)
- Public/Private Partnerships__x__(407)
- Other__Section 108 (Loan), State Programs____(408)
- None____(409)

56. If your county receives CDBG funds, how are these funds used? Check all that apply.

- Rehabilitation of community facilities__x__(410)
- Rehabilitation of residential units__x__(411)
- New construction of community facilities__x__(412)
- New construction of residential units__x__(413)
- Public space improvements__x__(414)
- Revolving loan program projects__x__(415)
- Job creation activities__x__(416)
- No CDBG____(417)

57. If your county receives HOME funds, how have these funds been used?

- Rehabilitation of existing housing units__x__(418)
- New construction of housing units__x__(419)
- Acquisition of real property__x__(420)
- Downpayment or Closing Cost Assistance__x__(421)
- Demolition of Real Property__x__(422)
- Site Improvements on HOME assisted units__x__(423)
- No HOME funds____(424)

58. What types of homeless assistance programs does your county offer?

- Shelters for the chronically homeless__x__(425)
- Transitional housing to ease individuals towards self-sufficiency__x__(426)
- Emergency housing for those with a sudden need for shelter__x__(427)
- Integration with human services support__x__(428)
- No homeless assistant programs____(429)

59. How do your county's programs address senior's housing issues?

- Rehabilitation to improve access__x__(430)
- Repairs/Upkeep__x__(431)
- Property tax abatement____(432)
- Other__Senior Housing____(433)
- No senior programs____(434)

IV. ECONOMIC DEVELOPMENT, continued

60. Does your county have an anti-predatory lending ordinance?

Yes____(435)

No__x__(436)

61. What types of economic development incentives has your county given to new or expanding companies in the past five years?

Property tax rebates____(437)

Income/franchise tax credits____(438)

Sales tax rebates____(439)

Job training____(440)

Preferred financing__x__(441)

Employment or payroll tax credits__x__(442)

Utility rebates____(443)

Inventory/Freeport Tax rebates____(444)

Tax Increment Financing__x__(445)

Other_____(446)

62. Do you view open space (including parks, green space, farmland preservation) as an incentive and/or lure in boosting local economic development?

Yes__x__(447)

No____(448)

63. Does your county engage in any of the following with other local governments? Check all that apply.

Regional economic development strategies__x__(449)

Tax base sharing__x__(450)

Metropolitan affordable housing strategies____(451)

Form alliances to promote your region in global markets____(452)

Metropolitan strategies to combat homelessness__x__(453)

Labor Market Analysis____(454)

Our county does not engage/participate in any of the above____(455)

Local Workforce Investment Board____(456)

64. Between FY97 and FY00, what was the status of CDBG funds in your county?

More CDBG funds____(457)

Less CDBG funds____(458)

About the same funding__x__(459)

Have not received CDBG funds since FY96____(460)

V. ELECTIONS

65. When does your county hold elections for county governing officials?

Odd Years____(461)

Even Years__x__(462)

Other____(463)

66. What is the length of the term of office of these governing officials?

2 years____(464)

4 years__x__(465)

6 years____(466)

Other____(467)

67. Which of these measures were on the ballot in your last election? Check all that apply.

Open space/Farmland Preservation/Historic Preservation____(468)

Parks____(469)

Taxes/Fiscal Matters__x__(470)

School Bonds__x__(471)

Charter/Change of government structure____(472)

Term Limits____(473)

Campaign Finance Reform____(474)

State Constitutional Amendments____(475)

Other____(476)

Did not have any ballot measures____(477)

If no measures, skip to question 69.

V. ELECTIONS, continued

68. Of these ballot measures, which ones passed? Check all that apply.

Open space/Farmland Preservation/Historic Preservation____(478)
Parks____(479)
Taxes/Fiscal Matters__x__(480)
School Bonds__x__(481)
Change of government structure____(482)
Term Limits____(483)
Campaign Finance Reform____(484)
State Constitutional Amendments____(485)
Other____(486)
None passed____(487)

VI. ELECTION TECHNOLOGY

69. By when do you expect your county to comply with the requirements of Section 508 of the Rehabilitation Act (access for the disabled to Electronic and Information Technology)? **Not Applicable.**

Already comply____(488)
6 months____(489)
1 year____(490)
More than 1 year____(491)

70. How often do you currently budget to replace desktop pc's in your county?

Every 2 years____(492)
Every 3 years__x__(493)
Every 5 years____(494)
More____(495)

71. Does your county plan to upgrade its voting system?

Yes, this year____(496)
Yes, in 2003____(497)
Yes, in 2004____(498)
Yes, in 2005____(499)
No plans currently__x__(500)
If yes, skip to question 73

72. If no current plans, why not?

Lack of budget____(501)
Cost Prohibited__x__(502)
Legislative barriers____(503)
No current vendor large enough to service my account____(504)
Already Upgraded____(505)
Other____(506)

73. What sources of funding do you expect to have if you upgrade your election balloting hardware? Check all that apply.

State__x__(507)
Federal__x__(508)
County alone____(509)

VII. EMERGENCY MANAGEMENT

74. Has your county developed a disaster plan?

Yes__x__(510)
No____(511)

75. Does your county have a strategic plan to handle acts of terrorism?

Yes__x__(512)
No____(513)

76. Has your county had a natural disaster in the last three years?

Yes__x__(514)
No____(515)

If no, skip to question 78.

77. If yes, did your county receive assistance from any of the following? Check all that apply.

FEMA__x__(516)
State Emergency Agency____(517)
Regional Emergency Agency____(518)
Red Cross____(519)
Other____(520)
No assistance received____(521)

VII. EMERGENCY MANAGEMENT, continued

78. Does your county have cooperative agreements with other jurisdictions on emergency management/incident planning and recovery operations?
Yes ☒ (522)
No _____ (523)
79. How have these agreements been changed since 9/11?
Increased _____ (524)
Decreased _____ (525)
No change ☒ (526)

VIII. ENERGY MANAGEMENT

80. What percentage of your budget is expended on heating, lighting, and fuel costs utilized by the county?
0-10% ☒ (527)
10-20% _____ (528)
20-30% _____ (529)
30-40% _____ (530)
40-50% _____ (531)
Greater than 50% _____ (532)
81. What percentage of last year's budget was expended on fuel for transportation?
0-10% ☒ (533)
10-20% _____ (534)
20-30% _____ (535)
30-40% _____ (536)
40-50% _____ (537)
Greater than 50% _____ (538)
82. How much have your county's energy expenditures increased during the last three years?
No increase _____ (539)
Less than 25% ☒ (540)
Between 25 and 50% _____ (541)
More than 50% _____ (542)
83. Does your county have an energy efficiency plan for county operations?
Yes ☒ (543)
No _____ (544)
84. If yes, what are your sources for funding energy efficiency improvements? Check all that apply.
Public Benefit Funds ☒ (545)
Performance Contracting ☒ (546)
Capital Improvement Funds ☒ (547)
Other _____ (548)
85. Does your county offer any incentives to encourage citizen conservation of energy? Check all that apply.
Yes, tax breaks _____ (549)
Yes, mortgage/rent reductions _____ (550)
Yes, preferential redevelopment status _____ (551)
Yes, other _____ (552)
None ☒ (553)
86. What percentage, if any, of your electricity is derived from non-hydro renewable energy resources (wind, solar, geothermal, biomass)?
Less than 5% ☒ (554)
Between 5-10% _____ (555)
More than 10% _____ (556)
Don't Know _____ (557)
87. Does your county have a person assigned to energy issues?
Yes ☒ (558)
No _____ (559)
If no, skip to question 89.
88. What is the title of the person assigned to energy issues?
Energy Manager ☒ (560)
County Planner _____ (561)
Environmental Manager _____ (562)
Emergency Management Director _____ (563)
Transportation Planner _____ (564)
County Engineer _____ (565)
Other _____ (566)

IX. ENVIRONMENT

Brownfields

89. Does your county have any brownfields?

Yes ☐ (567)

No ☐ (568)

If no, skip to question 91.

90. What are your redevelopment plans?

Currently redeveloping ☐ (569)

Redevelopment plan in process ☐ (570)

No plans ☐ (571)

Building Codes

91. Who in your state has the authority to adopt/designate local building codes? Check all that apply.

State ☐ (572)

Counties ☐ (573)

Municipalities ☐ (574)

92. What types of building codes has your county implemented? Check all that apply.

Air conditioning ☐ (575)

Construction ☐ (576)

Electrical ☐ (577)

Plumbing ☐ (578)

Fire ☐ (579)

Septic ☐ (580)

Energy Efficiency ☐ (581)

Radon-Resistant (for new construction) ☐ (582)

Property Maintenance ☐ (583)

Other ☐ (584)

Watershed Efforts

93. Is your county currently working on watershed planning or management efforts?

Yes ☐ (585)

No ☐ (586)

If no, skip to question 97.

94. With regard to watershed efforts, has your county implemented any of the following? Check all that apply.

Resolutions ☐ (587)

Ordinances ☐ (588)

Policy ☐ (589)

Memorandum of understanding/partnership agreements ☐ (590)

Public education effort ☐ (591)

Non-Structural Stormwater Best Management Practices ☐ (592)

Other ☐ (593)

95. Who in your county participates in watershed efforts? Check all that apply.

County Elected Officials ☐ (594)

County Staff ☐ (595)

Consultants ☐ (596)

Citizen groups ☐ (597)

State officials ☐ (598)

Other ☐ (599)

96. If county staff is working on watershed efforts, which of the following departments participate? Check all that apply.

Planning ☐ (600)

Public Works ☐ (601)

Environmental ☐ (602)

Permits, Inspections ☐ (603)

Drain Commissioner ☐ (604)

Economic Development/Community Affairs ☐ (605)

Parks, Open Space ☐ (606)

Recreation, Tourism ☐ (607)

Other ☐ (608)

Wetland Efforts

97. Is your county implementing wetland protection or restoration?

Yes ☐ (609)

No ☐ (610)

If no, skip to question 99.

IX. ENVIRONMENT, continued

98. Which of the following wetland protection/restoration activities have been implemented by your county? Check all that apply.

- Resolutions__x__(611)
Ordinances__x__(612)
Policy__x__(613)
Memorandum of understanding/partnership agreements__x__(614)
Public education effort__x__(615)
Implementation of state statute__x__(616)
Other_____ (617)

Land Use Planning

99. Who has authority over land use planning in your state? Check all that apply.

- County Planning Commission__x__(618)
Regional Planning Commission__x__(619)
State Planning Commission__x__(620)
Municipal Planning Commission__x__(621)
Other_____ (622)

100. If your county has authority over land use planning, what types of authority does your county have? Check all that apply.

- Comprehensive planning__x__(623)
Wetlands protection planning____ (624)
Transportation planning__x__(625)
Impact fees__x__(626)
Zoning__x__(627)
Development Review__x__(628)
Infrastructure planning__x__(629)
Other_____ (630)
Our county does not have land use planning authority____ (631)

Growth Management

101. How concerned are your county officials about uncontrolled growth or sprawl?

- Highly Concerned____ (632)
Moderately Concerned__x__(633)
Not Concerned____ (634)

102. Has your county implemented any of the following measures/tools to manage growth and sprawl? Check all that apply.

- Impact fees on developers__x__(635)
Educational Programs for developers__x__(636)
Transfer of development rights for open space preservation__x__(637)
Purchase of development rights for open space preservation__x__(638)
Revised or completed comprehensive land use plan__x__(639)
Modified zoning codes__x__(640)
Wildlife habitat protection plans__x__(641)
Improved public transit__x__(642)
Implemented partnership(s) with other local governments to manage growth__x__(643)
Land acquisition__x__(644)
Other_____ (645)

103. If your county collects impact fees, what is the average cost per new home that developers are required to pay?

- Less than \$1,000____ (646)
\$1,000 to \$5,000____ (647)
\$5,000 to \$10,000____ (648)
More than \$10,000__x__(649)
Our county does not collect impact fees____ (650)

104. Has your county adopted any of the following activities to preserve open space? Check all that apply.

- Tax Credits__x__(651)
Purchase Development Easements____ (652)
Transferable development rights__x__(653)
Purchase open space__x__(654)
Other_____ (655)

105. What percentage of county land is in parks, open space and farmland preservation?

- 0____ (656)
1-10%____ (657)
11-20%____ (658)
21-30%____ (659)
31-40%____ (660)
41-50%__x__(661)

IX. ENVIRONMENT, continuedEnvironmental Purchasing

106. Does your county have a preferred purchasing program for any of the following? Check all that apply.

Buy Recycled Products__x__(663)

Buy Less Toxic Products__x__(664)

Buy Energy Efficient Products__x__(665)

Our county does not have a preferred purchasing program_____(666)

107. If your county purchases energy efficient products, which products are purchased? Check all that apply.

Lighting__x__(667)

Heating and cooling__x__(668)

Exit signs_____(669)

Street traffic signs__x__(670)

Passive solar_____(671)

Office equipment_____(672)

Other_____ (673)

Don't know_____(674)

Our county does not purchase energy efficient products_____(675)

108. Does your county piggyback on state purchasing contracts?

Yes__x__(676)

No_____(677)

Environmental Facilities/Services/Infrastructure

109. Please check (✓) the box(es) that describes your county's relationship(s) to the facility(ies) listed below.

County Facilities	Owns/ Operates	Owns/Contracts for Operation	Operates/ Does Not Own	Other (Describe)
Landfill(s) or Balefills(s)	x (678)	(679)	(680)	x Regulates (681)
Material Recovery Facility (ies)	(682)	(683)	(684)	x Regulates (685)
Solid Waste Transfer Station(s)	x (686)	(687)	(688)	x Regulates (689)
Waste to Energy Plant(s)	(690)	(691)	(692)	x Regulates (693)
Composting Facility (ies)	(694)	(695)	(696)	x Regulates (697)
Household Hazardous Waste Drop-Off Center(s)	(698)	(699)	(700)	Temporary Drop-off Sites (701)
Drinking Water Treatment Plant(s)	(702)	(703)	(704)	(705)
Sewage Treatment Plant(s)	(706)	(707)	(708)	(709)
Sanitary Sewer System(s)	(710)	(711)	x (712)	(713)
Combined Sewer System(s)	(714)	(715)	(716)	(717)
Separate Stormwater Collection System(s)	x (718)	(719)	(720)	(721)

110. Which of the following services does your county provide? Please check (✓) the box(es) that applies

County Services	Provides Directly	Contracts to Provide	Other (Describe)
Curbside Collection of Municipal Solid Waste	(722)	x (723)	(724)
Curbside Collection of Recyclables	(725)	x (726)	(727)
Special Collection of Household Hazardous Waste	(728)	x (729)	(730)

111. What source of revenue is used in your county to fund environmental activities and facilities? Check all that apply.

General Fund__x__(731)

User Charges__x__(732)

Ad Valorem/Property Taxes__x__(733)

Special Levies_____(734)

Hook-up/Connection Fees__x__(735)

Tipping Fees__x__(736)

Federal Grants__x__(737)

State Grants__x__(738)

State Revolving Loan Funds_____(739)

Revenue Bond Proceeds_____(740)

G.O. Bond Proceeds_____(741)

Separate Stormwater Utility Fee__x__(742)

Other____Public Health and Permit Fees_____(743)

IX. ENVIRONMENT, continued

112. Which of the following environmental capital expenditures does your county anticipate needing over the next 5 years? Check all that apply.

Wastewater

- Infiltration/Inflow abatement ☒ (744)
Sewer upgrades or expansion (collection & treatment) _____ (745)
Septic Tank replacement _____ (746)
Stormwater Runoff Management ☒ (747)
Water reclamation and/or reuse _____ (748)
Water Separation of combined flow systems (sewage and stormwater) _____ (749)

Drinking Water

- Treatment upgrades ☒ (750)
Distribution system _____ (751)

Solid Waste

- Landfill upgrades or expansion ☒ (752)
Methane gas recovery _____ (753)
Waste-to-energy facilities _____ (754)
Transfer stations _____ (755)
Collection vehicles _____ (756)
Waste development of recycling facilities _____ (757)
Recycling markets _____ (758)

Source Water Protection

113. Did your county participate in the development of your state's Source Water Assessment Plan (SWAP) required under the Safe Drinking Water Act Amendments of 1996?

- Yes ☒ (759)
No _____ (760)

If no, skip to question 115.

114. If yes, how was the county involved in the SWAP development process? Check all that apply.

- County was represented on a citizen advisory committee _____ (761)
County was represented on a technical advisory committee _____ (762)
County submitted comments in a public hearing _____ (763)
Other ☒ Phone Conference _____ (764)

115. Has your county developed a source water protection plan or program?

- Yes ☒ (765)
No _____ (766)

116. With regard to source water planning effort, has your county implemented any of the following? Check all that apply.

- Resolutions _____ (767)
Ordinances _____ (768)
Policy _____ (769)
Memorandum of Understanding/Partnership agreements _____ (770)
Public education efforts _____ (771)
Non-structural Stormwater best practices _____ (772)
Other ☒ Report to State for Wells _____ (773)

Stormwater Management

117. Is your county required by law to comply with Stormwater Management Regulations?

- Yes ☒ (774)
No _____ (775)
Don't Know _____ (776)

118. If yes, which department is responsible for administering this compliance to the regulations?

- Planning _____ (777)
Public Works ☒ (778)
Environmental _____ (779)
Other _____ (780)

119. Do you have a stormwater management program in place?

- Yes ☒ (781)
No _____ (782)

120. If yes, how is the program funded?

- General Fund _____ (783)
Federal Grants _____ (784)
State grants ☒ (785)
State revolving loan fund _____ (786)
Revenue bond proceeds _____ (787)
G.O. Bond proceeds _____ (788)
Separate stormwater utility fee _____ (789)
Other ☒ (790)

IX. ENVIRONMENT, continued

Wastewater Treatment

121. What percentage of households in your county are serviced by onsite (septic) wastewater systems?

Less than 10% ☐ (791)
10-25% ☐ (792)
26-40% ☐ (793)
Greater than 40% ☐ (794)

122. Does your county have problems with malfunctioning, leaking, poorly sited septic or on-site sewage systems?

Frequently ☐ (795)
Occasionally ☐ (796)
Rarely ☐ (797)
Never ☐ (798)

Other _____ (799)

123. Does your county have a management plan for onsite (septic) wastewater treatment systems?

Yes ☐ (800)
No ☐ (801)

124. Is your county aware of the recently released EPA Guidelines for Management of Onsite/Decentralized Wastewater Systems which are designed to assist communities in developing a management plan?

Yes ☐ (802)
No ☐ (803)

X. FLEET MANAGEMENT

125. Does your county operate/maintain a central motor pool for the entire county?

Yes ☐ (804)
No ☐ (805)

If no, skip to question 123.

126. If yes, how many vehicles are there?

Less than 50 ☐ (806)
51-100 ☐ (807)
101-200 ☐ (808)
201 or more ☐ (809)

127. By law, is your county allowed to piggyback on state vehicle equipment purchase contracts?

Yes ☐ (810)
No ☐ (811)

128. If yes, does your county purchase vehicles using the state contract?

Yes ☐ (812)
No ☐ (813)

129. What percentage of your vehicle fleet is fueled by alternative energy?

Zero ☐ (814)
1-10% ☐ (815)
10-20% ☐ (816)
20-30% ☐ (817)
More than 30% ☐ (818)

130. If you use alternative fuel vehicles, what type? Check all that apply.

Electricity ☐ (819)
Ethanol ☐ (820)
Biodiesel ☐ (821)
Compressed Natural Gas ☐ (822)
Hybrid Electric Vehicles ☐ (823)

XI. GEOGRAPHIC INFORMATION SYSTEMS

131. If your county uses GIS, what percentage of county officials/departments employ this technology?

100%____(824)
75%____(825)
50%__x__(826)
25%____(827)
Less than 25%____(828)
None____(829)

If implemented, skip to question 133.

132. If none, does your county plan to implement GIS in the future?

Not Applicable.

Yes, in the next 1-5 years____(830)
Yes, in the next 5-10 years____(831)
Yes, in 10 or more years____(832)
No____(833)

XII. GLOBALIZATION

133. Does your county participate in a Sister County Program?

Yes____(834)
No__x__(835)

134. Does your county provide any of the following activities related to international trade/globalization? Check all that apply.

Maintain a trade office in a foreign country____(836)
Provide loans or grants to assist actual or potential exporters____(837)
Prepare/distribute written materials or video/audiotapes on the benefits of exporting/how to export____(838)
Conduct seminars on how to export__x__(839)
Maintain a reference collection on exporting, available to county-based businesses____(840)
County officials attend foreign trade shows to promote product/services produced within the county__x__(841)
Maintain a database of trade leads__x__(842)
Identify potential exporters and encourage them to explore foreign markets__x__(843)
Help identify exportable products or services and potential markets and develop marketing plans____(844)
Collect data on county-based firms involved in international trade__x__(845)
Participate in an International Employee Exchange Program__x__(846)
International Marketing Strategy for furthering economic development in your county____(847)
Our county does not provide any activities related to international trade____(848)

XIII. HEALTH, HUMAN SERVICES AND EDUCATION

135. Does your county fund and/or operate any of the following programs? If so, please check (✓) the appropriate box(es).

Program	Fund	Operate
Adult Protective Services	x (849)	x (850)
Area Agency on Aging	x (851)	x (852)
Affordable Housing	x (853)	x (854)
Child Care	(855)	x (856)
Child Support Enforcement	x (857)	x (858)
Child Welfare/Foster Care	x (859)	x (860)
Community Action Agency	x (861)	x (862)
Community College	(863)	(864)
Domestic Relations	x (865)	x (866)
Drug and Alcohol Rehabilitation/Services	x (867)	x (868)
Emergency Shelters/Food Banks	x (869)	x (870)
Food Stamps	x (871)	x (872)
Head Start	(873)	(874)
Health Clinic	x (875)	x (876)
Home Visitation Programs	(877)	x (878)
In-Home Services	x (879)	x (880)
Medicaid	(881)	x (882)
Mental Health	x (883)	x (884)
Mental Retardation	(885)	(886)
Non-Federal Cash Assistance	x (887)	x (888)
Nursing Home	(889)	(890)
One Stop Employment Centers	x (891)	x (892)
Public Hospital	(893)	x (894)
Public Library	x (895)	x (896)
School Construction Projects	(897)	(898)
School Programs (K-12)	x (899)	x (900)
Soup Kitchens	(901)	(902)
Temporary Assistance to Needy Families Block Grant	x (903)	x (904)
Welfare to Work	x (905)	x (906)
Workforce Development	x (907)	x (908)
Other: Emancipated Foster Youth	x (909)	x (910)
Other: Public Housing	x (911)	x (912)

136. If your county operates a home visitation program, which approach does it use?

Healthy Families America_____ (913)

David Olds Approach__x__ (914)

Other_____ (915)

XIV. JUSTICE AND PUBLIC SAFETY ISSUES

137. Does your county have any of the following? Check all that apply.

In house County Civil Attorney__x__(916)
Outside County Civil Attorney__x__(917)
Department of Corrections____(918)
Criminal Justice Coordinator__x__(919)
City-County Criminal Justice Coordinating Council____(920)
(Related to child abuse and neglect) Countywide Prevention Board__x__(921)
None____(922)

138. Does your county have a coroner/medical examiner?

Yes, fulltime__x__(923)
Yes, part-time____(924)
No, our county does not have a coroner____(925)
If no, skip to question 141

139. If yes, how is the coroner/medical examiner selected?

Elected countywide____(926)
Appointed__x__(927)

140. Is your county coroner/medical examiner required to have specialized training in death investigation standards?

Yes__x__(928)
No____(929)

141. If your county has a victim services agency, how is it staffed?

Full-time__x__(930)
Part-time____(931)
Volunteer____(932)
No victim services agency____(933)

XV. PARTNERSHIPS

142. Is your county currently involved in any multi-jurisdictional partnerships/pools with other local governments?

Yes__x__(934)
No____(935)

If no, skip to question 145.

143. If yes, what types of partnerships/pools have been developed?

Functional consolidation of services__x__(936)
Government Consolidation____(937)
Regional Cooperation____(938)
Joint Powers Agreements__x__(939)
Memorandums of Understanding__x__(940)
Intergovernmental Agreements__x__(941)
Insurance Pools__x__(942)
Other____Joint Purchasing__x__(943)

144. In which of the following areas have these partnerships been formed? Check all that apply.

Environmental Protection__x__(944)
Historic Preservation____(945)
Transit__x__(946)
Public Safety__x__(947)
Education__x__(948)
Parks____(949)
Recreation____(950)
Workforce Development____(951)
Building Code Administration____(952)
Zoning Enforcement____(953)
Public Health__x__(954)
Hospitals__x__(955)
Utilities__x__(956)
Insurance__x__(957)
Risk Management____(958)
Other____(959)

XVI. PERFORMANCE MEASUREMENT

145. Has your county developed and used a performance measurement system?

Yes__x__(960)

No____(961)

146. If yes, is your county required to use performance measures?

Yes, required by County Law____(962)

Yes, Required by County Ordinance____(963)

Yes, Required by County Policy__x__(964)

Yes, required by state law__x__(965)

Yes, required by other____(966)

No____(967)

147. How does your county use performance measures? Check all that apply.

For Strategic Planning__x__(968)

For Resource Allocation__x__(969)

For Program Management and Monitoring__x__(970)

State reporting__x__(971)

Other____(972)

148. To whom are performance measures in your county reported? Check all that apply.

Elected Officials__x__(973)

Internal Management__x__(974)

Citizens and Media__x__(975)

State officials__x__(976)

None____(977)

Other____(978)

149. Has your county ever benchmarked its performance against other local governments?

Yes____(979)

No__x__(980)

XVII. TRANSPORTATION

150. Please check the box (es) that describes your county's relationship to the transportation items listed below.

Transportation Items	Owens/ Operates	Owens/Contracts for Operation	Operates/ Does Not Own	Other (Describe)
Bus System	(981)	x (982)	(983)	(984)
Airport	x (985)	(986)	(987)	(988)
Subway	(989)	(990)	(991)	(992)
Light Rail	(993)	(994)	(995)	(996)
Parking Lots	x (997)	(998)	(999)	(1000)
Van Pools	x (1001)	(1002)	(1003)	(1004)
Elder Transit	(1005)	x (1006)	(1007)	(1008)
Paratransit	(1009)	x (1010)	(1011)	(1012)
Car acquisition program for welfare to work recipients	(1013)	(1014)	(1015)	(1016)
Free Ride/Shared Ride	(1017)	(1018)	(1019)	(1020)
Other:	(1021)	(1022)	(1023)	(1024)
Other:	(1025)	(1026)	(1027)	(1028)

151. If your county participates in the operation of an airport, what kind of services does the airport provide?

Scheduled passenger service____ (1029)

Freight service____ (1030)

General aviation__x__ (1031)

No airport____ (1032)

152. Under state law, is your county responsible for the maintenance of roads and bridges in the county?

Yes__x__ (1033)

No____ (1034)

153. Does your county have interjurisdictional agreements with any municipalities to provide road maintenance?

Yes__x__ (1035)

No____ (1036)

154. How many road miles does your county maintain?

Less than 100____ (1037)

100 - 500____ (1038)

More than 500__x__ (1039)

155. How many miles of roads are unpaved?

Less than 100____ (1040)

100 - 500__x__ (1041)

More than 500____ (1042)

156. How many bridges does your county maintain?

Less than 10____ (1043)

10-50____ (1044)

51-100____ (1045)

More than 100__x__ (1046)